



ADMISSIONS POLICY

At Tiggywinkles Pre-School we care for children between the ages of 2-5 years. The numbers and ages of children admitted to the nursery school comply with the legal space requirements set out in the Early Years Foundation Stage (EYFS).

We take the following matters into account when prioritising and deciding on admissions:

- Availability of places, taking into account the staff:child ratios, the age of the child and any registration requirements.
- Children who have siblings already attending the setting.
- When the application is received (extra weight is given to those who have been on the waiting list the longest)
- The nursery school's ability to provide the facilities necessary for the welfare of the child, including appropriate staffing arrangements.
- A child requiring a full-time place may have preference over one requiring a part-time place. This is dependent upon work commitments, occupancy and room availability.
- Any extenuating circumstances affecting the child's welfare or the welfare of his/her family.

We operate an inclusion and equality policy and ensure that all children have access to nursery school places and services irrespective of their gender, race, disability, religion or beliefs or sexual orientation of parents.

Prior to a child attending Tiggywinkles Pre-School, parents must complete and sign a contract, registration form and health declaration. These forms provide the nursery school with personal details relating to the child.